



APPLICATION FOR CERTIFICATE OF OCCUPANCY OBC/RCO

1. TYPE OF CERTIFICATE OF OCCUPANCY (check one):

COMMERCIAL RESIDENTIAL

INDICATE TYPE OF REQUEST:

EXISTING BUILDING NEW STRUCTURE ADDITION ALTERATION

PARTIAL OCCUPANCY TIME LIMITED OCCUPANCY TEMPORARY STRUCTURE

2. BUSINESS NAME: _____

3. BUSINESS ADDRESS: _____

4. PROPERTY OWNER NAME: _____

PROPERTY OWNER ADDRESS: _____

PHONE: _____ **EMAIL:** _____

5. BUILDING INFORMATION:

INDICATE APPROPRIATE USE GROUP THAT APPLIES TO PROPERTY:

- ASSEMBLY GROUP A 1,2,3, OR 4
- BUSINESS B
- EDUCATIONAL, E
- FACTORY, F
- HIGH HAZARD, H – 1,2,3,4,5,
- INSTITUTIONAL, I – 1,2,3,4,5
- MERCANTILE, M
- RESIDENTIAL, R – 1,2,3,4,5
- SINGLE FAMILY DWELLING
- STORAGE, S
- UTILITY AND MISCELLANEOUS GROUP U

_____ CONSTRUCTION TYPE _____ BUILDING AREA (SQ. FT.)

INDICATE PERMIT NUMBER(S) ASSOCIATED WITH THIS REQUEST:

6. I HEREBY CERTIFY THAT I AM THE (check one):

OWNER AGENT FOR THE OWNER

AND ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE, ACCURATE, AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____

DATE: _____